



TO COUNCILLOR:

R H Adams (Mayor)
N Alam
S S Athwal
L A Bentley
G A Boulter
L M Broadley
F S Broadley
M H Charlesworth
J K Chohan

H E Darling
M L Darr
J K Ford
D A Gamble
F S Ghattoraya
C S Gore
S Z Haq
G G Hunt
P Joshi

R V Joshi
J Kaufman (Deputy Mayor)
C D Kozlowski
K J Loydall
C J R Martin
R E R Morris
I K Ridley
C A M Walter

I summon you to attend the following meeting for the transaction of the business in the agenda below.

Meeting: Full Council
Date and Time: Thursday, 18 May 2023, 7.00 pm
Venue: Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR
Special Title: Annual General Meeting (AGM) (2023/24)
Contact: Democratic Services
t: (0116) 257 2775
e: democratic.services@oadby-wigston.gov.uk

Yours faithfully

Council Offices
Wigston
10 May 2023

Anne E Court
Chief Executive



Meeting ID: 2316

ITEM NO.

AGENDA

PAGE NO'S

Live Stream of Meeting | Instructions

This meeting will be live streamed.

Press & Public Access:

YouTube Live Stream

A direct link to the live stream of the meeting's proceedings on the Council's YouTube Channel is below.

<https://youtube.com/live/ZO9lwrLajtY>

1. Calling to Order of the Meeting

The meeting of the Council will be called to order to receive Her Worship The Mayor and Deputy Mayor.

2. Apologies for Absence

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.

3. Declarations of Interest

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

4. Mayor's Announcements

To receive any announcements from the Mayor in accordance with Rule 2 of Part 4 of the Constitution.

5. Address by Her Worship The Mayor

An address by Her Worship Councillor Rosemarie H Adams.

6. Appreciations

To receive any appreciations for the outgoing Mayor and Deputy Mayor.

7. Election of the Mayor (2023/24)

To elect the Mayor of the Council for the ensuing municipal year 2023/24 in accordance with Article 2.9.1 of Part 2 and Rule 1.1.2 of Part 4 of the Constitution.

8. Election of the Deputy Mayor (2023/24)

To elect the Deputy Mayor of the Council for the ensuing municipal year 2023/24 in accordance with Article 2.9.1 of Part 2 and Rule 1.1.3 of Part 4 of the Constitution.

9. Appointment of Council Bodies and Membership Sizes (2023/24)

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Report of the Head of Law & Democracy / Monitoring Officer
Report of the Legal & Democratic Services Manager / Deputy Monitoring Officer

10. Appointment of Office Holders and Members to Council and Outside Bodies (2023/24)

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Report of the Head of Law & Democracy / Monitoring Officer
Report of the Legal & Democratic Services Manager / Deputy Monitoring Officer

11. Schedule of Council and Allied Meetings (2023/24)

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Report of the Head of Law & Democracy / Monitoring Officer
Report of the Legal & Democratic Services Manager / Deputy Monitoring Officer

12. Newly-Elected Mayor's Announcements

To receive any announcements from the newly-elected Mayor in accordance with Rule 2 of Part 4 of the Constitution.

Full Council (AGM) (2023/24)

Thursday, 18 May 2023, 7.00 pm

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Agenda Item 9



Full Council (AGM)	Thursday, 18 May 2023	Matter for Information and Decision
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Report Title:

**Appointment of Council Bodies and
Membership Sizes (2023/24)**

Report Author(s):

**David Gill (Head of Law & Democracy / Monitoring Officer)
Samuel Ball (Legal & Democratic Services Manager
/ Deputy Monitoring Officer)**

Purpose of Report:	To appoint the Committees, Sub-Committees, Boards, Panels, Forums and Working Groups of the Council ("Council bodies") and the number of Members to serve thereon for the ensuing municipal year 2023/24.
Report Summary:	In accordance with the Council's Constitution, the Council must at its Annual General Meeting (AGM) appoint all the Council bodies it considers appropriate to deal with matters which are not reserved to the Council (as set out in Part 3 of the Constitution) including the fixed number of Members to serve thereon for each municipal year.
Recommendation(s):	A. That the contents of the report and appendix be noted; B. That the Council bodies and the number of Members to serve thereon (as set out at paragraph 2 of this report) for the ensuing municipal year 2023/24 be approved; and C. That delegated authority be given to the Head of Law & Democracy / Monitoring Officer to make all the necessary amendments to the Constitution therefrom accordingly.
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	David Gill (Head of Law & Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk Samuel Ball (Legal & Democratic Services Manager / Deputy Monitoring Officer) (0116) 257 2643 samuel.ball@oadby-wigston.gov.uk
Strategic Objectives:	Not applicable.
Vision and Values:	Not applicable.
Report Implications:	
Legal:	Failure to adhere to the relevant provisions of the Local Government Act 1972, Local Government and Housing Act 1989, Local Government Act 2000 and the relevant Regulations made thereunder ("the Acts and Regulations") and the relevant provisions of the Council's Constitution in relation to the appointment of Council bodies to discharge Council functions may result in the Council acting beyond its powers.
Financial:	There are no implications arising from this report.

Corporate Risk Management:	Political Dynamics (CR3) Regulatory Governance (CR6)
Equalities and Equalities Assessment (EA):	There are no implications arising from this report. EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.
Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Deputy/Monitoring Officer:	As the author(s), the report is satisfactory.
Consultees:	Councillor S Z Haq (Leader of the Council)
Background Papers:	None.
Appendices:	1. Proposed Committee & Governance Structure (2023/24)

1. Background

1.1 In accordance with the Acts and Regulations and the Council's Constitution, the Council must at its Annual General Meeting (AGM) appoint all the Council bodies it considers appropriate to deal with matters which are not reserved to the Full Council (as set out in Part 3 of the Constitution) including the number of Members to serve thereon for each municipal year.

2. Council Bodies and Membership Sizes for 2023/24

2.1 Directly Appointed Council Bodies

2.1.1 The proposed Council bodies which are directly appointed by the Council (as defined in Article 6 and set out in Part 3, Sections 3 and 5 of the Council's Constitution) are:

- Full Council (26 Members)
 - Capital Projects Sub-Committee (5 Members)
- Audit Committee (7 Members + 1 Independent Person)
- Appeals Panel (3 Members)^{FC}
- Appointments Committee (Chief Officers) (5 Members)^{FXD}
- Development Control Committee (14 Members)
- Investigatory Committee (Chief Officers) (3 Members)^{FC}
- Constitutional Working Group (6 Members)
- Independent Remuneration Panel (3 Independent Members)
- Policy, Finance & Development Committee (14 Members)
 - Assessment Sub-Committee (3 Members)^{PFDC}
 - Determination Sub-Committee (3 Members)^{PFDC}

- Review Sub-Committee (3 Members)^{PFDC}
- Place Shaping Working Group (10 Members)
- Service Delivery Committee (15 Members)
 - Armed Forces Working Group (4 Members)
 - Environment Working Group (4 Members)
- Licensing & Regulatory Committee (10 Members)
 - Licensing Sub-Committee (3 Members)^{LRC}
 - Taxi and Private Hire Sub-Committee (3 Members)^{LRC}

Key

- Committee
 - Sub-Committee
 - Working Group
- FC Members appointed ad-hoc from Full Council
- FXD Fixed Office Holders and Committee Chairs (or appointed nominees)
- LRC Members appointed ad-hoc from Licensing & Regulatory Committee (including substitutes)
- PFDC Members appointed ad-hoc from Policy, Finance & Development Committee

2.2 Directly Facilitated Council Bodies

2.2.1 The proposed Council bodies which are directly facilitated by the Council (as defined in and set out in Article 7 of the Council's Constitution) are:

- Oadby Residents' Forum (11 Members)*
- Wigston Residents' Forum (12 Members)*
- South Wigston Residents' Forum (4 Members)*
- Health & Wellbeing Board (6 Members)
- Community Engagement Forum (4 Members)
- Children & Young Peoples' Forum (4 Members)
- Community Safety Partnership (1 Member)

* All Members from the relevant Oadby, Wigston and South Wigston Borough Council Wards and pertaining County Council Divisions.

2.3 The distinction between Council bodies which are directly appointed and directly facilitated by the Council (emphasis added) as defined and/or set out in their respective parts of the Council's Constitution is provided at paragraph 4 of this report for Members' information.

3. Rationales for Changes to Council Bodies' Membership Sizes from 2022/23

3.1 Of the Council bodies listed above, the sizes proposed differ from the numbers appointed in previous years as set out at paragraph 3.2. below. Where the numbers have been reduced, the purpose is to increase the efficiency of the decision-making process of that particular body, and where the numbers have increased, the purpose is to increase the democratic basis of the body by allowing more Members to have an active and formal role on that same.

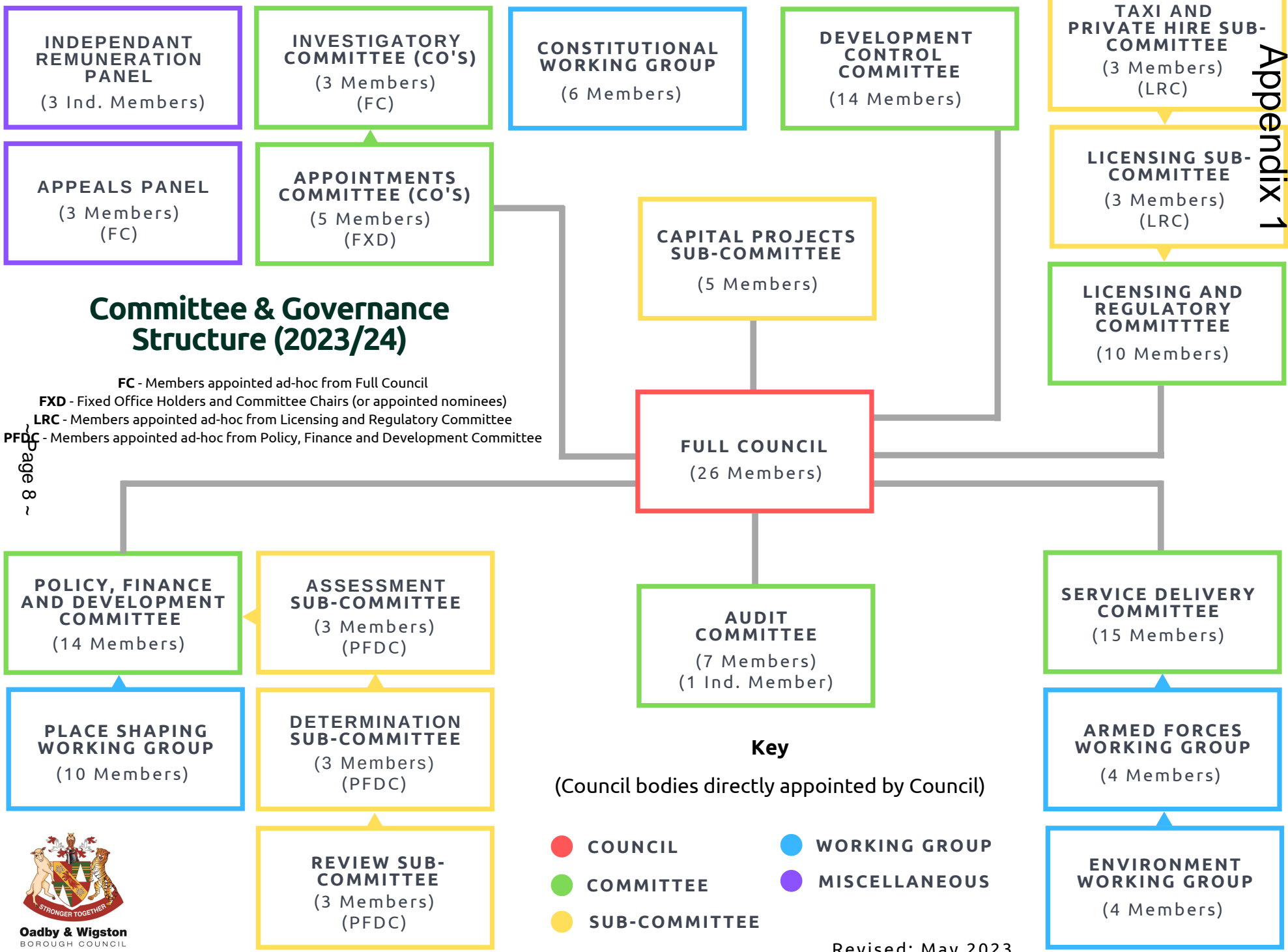
3.2 The variances, if any, between 2022/23 and 2023/24, and subject to Council approval, are:

Council Bodies (Alphabetical Order)	2022/23	2023/24	+/-
Directly Appointed			
Policy, Finance & Development Committee	17	14	-3
Service Delivery Committee	15	15	N/C
Licensing & Regulatory Committee	14	10	-4
Development Control Committee	10	14	+4
Place Shaping Working Group	10	10	N/C
Audit Committee	7 + 1 IP	7 + 1 IP	N/C
Constitutional Working Group	5	6	+1
Capital Projects Sub-Committee	N/A	5	N/A
Environment Working Group	5	4	-1
Armed Forces Working Group	4	4	N/C
Directly Facilitated			
Health & Wellbeing Board	6	6	N/C
Community Engagement Forum	6	4	-2
Children and Young Peoples' Forum	5	4	-1

N/C = No change
N/A = Not applicable
IP = Independent Person

4. Committee & Governance Structure for 2023/24

- 4.1 A diagram of the Council's Committee & Governance Structure for 2023/2024 comprising of the Council bodies directly appointed by the Council only in being either decision-making bodies discharging Council functions or working groups which report and/or act in a formal advisory capacity to such decision-making bodies is set out at **Appendix 1** to this report.
- 4.2 Council bodies directly facilitated by the Council in being non-decision making bodies acting in an informal advisory capacity and whose membership extends to the public, other organisations and stakeholders (i.e. to exchange wider views and ideas that may influence the Council's policies and its decision making-process, or jointly-undertake work to achieve common strategic objectives) are not included in this diagram so as not to conflate the important differentiation as maintained in the Council's Constitution in governance terms.



Committee & Governance Structure (2023/24)

FC - Members appointed ad-hoc from Full Council
 FXD - Fixed Office Holders and Committee Chairs (or appointed nominees)
 LRC - Members appointed ad-hoc from Licensing and Regulatory Committee
 PFDC - Members appointed ad-hoc from Policy, Finance and Development Committee

Key

(Council bodies directly appointed by Council)

- COUNCIL
- COMMITTEE
- SUB-COMMITTEE
- WORKING GROUP
- MISCELLANEOUS





Full Council (AGM)	Thursday, 18 May 2023	Matter for Information and Decision
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Report Title: **Appointment of Office Holders and Members to Council and Outside Bodies (2023/24)**

Report Author(s): **David Gill (Head of Law & Democracy / Monitoring Officer)
Samuel Ball (Legal & Democratic Services Manager
/ Deputy Monitoring Officer)**

Purpose of Report:	To appoint the relevant Office Holders of the Council and the Chairs, Vice-Chairs and Members to serve on the Committees, Sub-Committees, Boards, Panels, Forums and Working Groups of the Council ("Council bodies") for the ensuing municipal year 2023/24.
Report Summary:	The current political balance of the Council and the proportionality arrangements as a result thereof in terms of minimum eligible Member representation and allocation of seats on Council bodies is reflected in the number of appointments to be made by political group.
Recommendation(s):	<p>A. That the nominated appointments of the Office Holders and the Chairs, Vice-Chairs and Members to serve on the Council bodies for the ensuing municipal year 2023/24 (as set out at Appendix 1 to this report) be approved; and</p> <p>B. That the current political balance of the Council and the proportionality arrangements as a result thereof in terms of eligible Member representation and allocation of seats on Council bodies by political group (as set out at Appendices 2 and 3 to this report) be noted.</p>
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	<p>David Gill (Head of Law & Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk</p> <p>Samuel Ball (Legal & Democratic Services Manager / Deputy Monitoring Officer) (0116) 257 2643 samuel.ball@oadby-wigston.gov.uk</p>
Strategic Objectives:	Not applicable.
Vision and Values:	Not applicable.
Report Implications:	
Legal:	<p>Failure to adhere to the relevant provisions of the Local Government Act 1972, Local Government and Housing Act 1989, Local Government Act 2000 and the relevant Regulations made thereunder ("the Acts and Regulations") and the relevant provisions of the Council's Constitution accordingly may result in the Council acting beyond its powers.</p> <p>The implications specifically in relation to the Local Government (Committees and Political Groups) (Amendment) Regulations 1990</p>

	and 1991 made under sections 15 to 17 of the Local Government and Housing Act 1989 are set out at paragraphs 4.1 to 4.5 of this report.
Financial:	There are no implications arising from this report.
Corporate Risk Management:	Political Dynamics (CR3) Regulatory Governance (CR6)
Equalities and Equalities Assessment (EA):	There are no implications arising from this report. EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.
Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Deputy/Monitoring Officer:	As the author(s), the report is satisfactory.
Consultees:	Councillor S Z Haq (Liberal Democrat Group Leader) Councillor L M Broadley (Liberal Democrat Group Chair/Secretary) Councillor P Joshi (Conservative Group Leader) Councillor H E Darling (Conservative Group Deputy Leader)
Background Papers:	None.
Appendices:	<ol style="list-style-type: none"> 1. Office Holders, Council and Outside Bodies' Nominations (2023/24) 2. Minimum Eligible Representation by Political Group (2023/24) 3. Minimum Allocation of Seats to Political Groups (2023/24)

1. Background

- 1.1 In accordance with the Acts and Regulations and the Council's Constitution, the Council must at its Annual General Meeting (AGM) resolve upon nominations for the appointment of certain Office Holders of the Council and the Chairs, Vice-Chairs and Members to serve on the Council Bodies and Outside Bodies as may be appointed for each municipal year.
- 1.2 The Council, as of May 2023, comprises of 26 elected Members, and the final nominated appointees from each respective political group to hold Offices and/or serve on Council and Outside Bodies is set out in **Appendix 1**. The nominations have been received following consultation with each of Council's political party groups' leaders, chairs and/or secretaries.

2. Office Holders

The Office Holders of the Council are:

- Mayor
- Deputy Mayor
- Leader of the Council
- Deputy Leader of the Council

- Leader of the Opposition
- Deputy Leader of the Opposition

3. Council Bodies and Outside Bodies

3.1 All Council bodies which have been appointed by the Council are those which have been resolved and so appointed at the previous agenda item 10 on the AGM's agenda.

3.2 Other outside bodies to which the Council formally appoints representatives are:

- East Midlands Council (EMC) (1 Member)
- Leicester, Leicestershire & Rutland Police and Crime Panel (LLRPCP) (1 Member)
- Leicestershire Safer Communities Strategy Board (LSCSB) (1 Member)
- Local Government Association (LGA) (1 Member)
- Local Government Information Unit (LGUI) (1 Member)
- Oadby & Wigston Environmental Forum (OWEF) (1 Member)
- Oadby Education Foundation (2 Members)
- Oadby Village Hall Fund (OVHF) (2 Members)
- Parking and Traffic Regulations Outside London (PATROL) Adjudication Joint Committee (1 Member)
- Plastic Free Oadby Steering Group (PFOSG) (1 Member)
- University of Leicester Botanic Garden Oversight Board (UOLBGOB) (1 Member)

4. Political Balance Requirements

4.1 The requirements as to political proportionality in allocating and reviewing the membership of Council decision-making bodies are embodied in the Local Government (Committees and Political Groups) Regulations 1990, Local Government (Committees and Political Groups) (Amendment) Regulations 1991 ("the Regulations") made under sections 15, 16 and 17 of the Local Government and Housing Act 1989 ("the 1989 Act").

4.2 It is a statutory requirement that, where a relevant authority, or committee of a relevant authority, has a membership divided into different political groups then, subject to some limited exceptions, the allocation of seats on the decision-making bodies of the Council must be proportional to the numbers of elected Members of the authority as a whole and its overall composition by its different political groups.

4.3 The Monitoring Officer has a statutory responsibility for ensuring the Council implements proportionality correctly. In implementing proportionality correctly, due consideration must be given to the following four principles as far as is reasonably practicable:

- all the seats are not allocated to the same political group;
- the majority of the seats go to the political group in the majority on the Council;
- subject to the above two principles, the total number of seats on the decision-making bodies of the Council are allocated to each political group in the same proportion as the group's representation on the Council; and
- subject to the above three principles, the number of seats on each body are allocated to each political group in the same proportion as the group's representation on the Council.

- 4.4 Different provision(s) can be made by arrangements proposed and resolved by the Council, provided that the minimum requirements in relation to political balance in allocating and reviewing the membership of Council decision-making bodies are met.
- 4.5 The current political balance of the Council, and minimum proportionality arrangements as a result thereof, in terms of eligible Member representation and allocation of seats on Council bodies is reflected in the figurework as set out at **Appendix 2** and **Appendix 3**.

Proposed Office Holders, Council and Outside Bodies' Nominations (2023/24)

The below-mentioned Office Holders are those elected or appointed in accordance with Article 2.9 of Part 2 of Council's Constitution.

Mayor:	Rosemarie H Adams
Deputy Mayor:	Clare D Kozlowski
Leader of the Council:	Samia Z Haq
Deputy Leader of the Council:	Lee A Bentley
Leader of the Opposition:	Pritibala (Priti) Joshi
Deputy Leader of the Opposition:	Helen (Liz) E Darling

The below-mentioned Council bodies are those which are directly appointed by the Council in accordance with Article 6 of Part 2 of Council's Constitution.

Policy, Finance & Development Committee (14)	
<i>Liberal Democrat (10)</i>	<i>Conservative (4)</i>
Michael H Charlesworth (<i>Chair</i>)	Naveed Alam
Frank S Broadley (<i>Vice-Chair</i>)	John K Ford
Lee A Bentley	Colin S Gore
Garth (Bill) A Boulter	Pritibala (Priti) Joshi
M Latif Darr	
Dean A Gamble	
Samia Z Haq	
Gary G Hunt	
Kevin J Loydall	
Ian K Ridley	

Service Delivery Committee (15)	
<i>Liberal Democrat (11)</i>	<i>Conservative (4)</i>
Garth (Bill) A Boulter (<i>Chair</i>)	Naveed Alam
Frank S Broadley (<i>Vice-Chair</i>)	Helen (Liz) E Darling
Rosemarie H Adams	Colin S Gore
Santokh S Athwal	Nidhi (Rupa) V Joshi
Lee A Bentley	
Linda M Broadley	
Jasvir K Chohan	
Samia Z Haq	
Jeffrey Kaufman	
Kevin J Loydall	

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Wednesday, 17 May 2023

Service Delivery Committee (15)	
<i>Liberal Democrat (11)</i>	<i>Conservative (4)</i>
Carl J R Martin	

Licensing & Regulatory Committee (10)	
<i>Liberal Democrat (7)</i>	<i>Conservative (3)</i>
Linda M Broadley (<i>Chair</i>)	Helen (Liz) E Darling
Clare D Kozlowski (<i>Vice-Chair</i>)	John K Ford
Rosemarie H Adams	Colin S Gore
Garth (Bill) A Boulter	
Frank S Broadley	
Jasvir K Chohan	
Carl J R Martin	

Development Control Committee (14)	
<i>Liberal Democrat (10)</i>	<i>Conservative (4)</i>
Lee A Bentley (<i>Chair</i>)	Naveed Alam
Linda M Broadley (<i>Vice-Chair</i>)	Colin S Gore
Santokh S Athwal	Nidhi (Rupa) V Joshi
Garth (Bill) A Boulter	Pritibala (Priti) Joshi
Frank S Broadley	
Gary G Hunt	
Clare D Kozlowski	
Carl J R Martin	
Richard E R Morris	
Ian K Ridley	

Place Shaping Working Group (10)	
<i>Liberal Democrat (7)</i>	<i>Conservative (3)</i>
Samia Z Haq (<i>Chair</i>)	Naveed Alam
Lee A Bentley	John K Ford
Garth (Bill) A Boulter	Nidhi (Rupa) V Joshi
Linda M Broadley	
Jasvir K Chohan	
Carl J R Martin	
Ian K Ridley	

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Wednesday, 17 May 2023

Audit Committee (7 + 1 IP)		
<i>Liberal Democrat (5)</i>	<i>Conservative (2)</i>	<i>Independent Person (1)</i>
Kevin J Loydall (<i>Chair</i>)	Colin S Gore	Vacancy / TBC
Garth (Bill) A Boulter	Pritibala (Priti) Joshi	
Samia Z Haq		
Jeffrey Kaufman		
Ian K Ridley		

Constitutional Working Group (6)	
<i>Liberal Democrat (5)</i>	<i>Conservative (1)</i>
Samia Z Haq (<i>Chair</i>)	Pritibala (Priti) Joshi
Santokh S Athwal	
Garth (Bill) A Boulter	
Linda M Broadley	
Michael H Charlesworth	

Capital Projects Sub-Committee (5)	
<i>Liberal Democrat (4)</i>	<i>Conservative (1)</i>
Samia Z Haq (<i>Chair</i>)	Naveed Alam
Lee A Bentley	
Garth (Bill) A Boulter	
Carl J R Martin	

Environment Working Group (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
Ian K Ridley (<i>Chair</i>)	Nidhi (Rupa) V Joshi
Garth (Bill) A Boulter	
Jeffrey Kaufman	

Armed Forces Working Group (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
Garth (Bill) A Boulter (<i>Chair</i>)	Helen (Liz) E Darling
Kevin J Loydall	
Carl A M Walter	

Health & Wellbeing Board (6)	
<i>Liberal Democrat (4)</i>	<i>Conservative (2)</i>
Jeffrey Kaufman (<i>Chair</i>)	John K Ford
Rosemarie H Adams	Nidhi (Rupa) V Joshi

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Wednesday, 17 May 2023

Health & Wellbeing Board (6)	
<i>Liberal Democrat (4)</i>	<i>Conservative (2)</i>
Garth (Bill) A Boulter	
Dean A Gamble	

Community Engagement Forum (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
M Latif Darr (<i>Chair</i>)	Nidhi (Rupa) V Joshi
Santokh S Athwal	
Carl A M Walter	

Children and Young Peoples' Forum (4)	
<i>Liberal Democrat (3)</i>	<i>Conservative (1)</i>
Carl A M Walter (<i>Chair</i>)	Naveed Alam
Carl J R Martin	
Richard E R Morris	

Community Safety Partnership (1)	
<i>Liberal Democrat (1)</i>	
Kevin J Loydall (<i>Chair</i>)	

Independent Remuneration Panel (3)	
<i>Independent Members (3)</i>	
L Faulkner	
J Whiting	
D Wood	

The below-mentioned Council bodies are those, which are directly appointed by the Council in accordance with Article 7 of Part 2 of Council's Constitution.

		Chair(s)	
Residents' Forums (26)/(3)		<i>Liberal Democrat</i>	<i>Conservative</i>
Oadby Residents' Forum	All Members for Oadby Wards	Dean A Gamble	No nomination received
Wigston Residents' Forum	All Members for Wigston Wards	Garth (Bill) A Boulter	No nomination received
South Wigston Residents' Forum	All Members for South Wigston Ward + South & West Wigston Division (County)	Garth (Bill) A Boulter	No nomination received

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Wednesday, 17 May 2023

The below-mentioned bodies are outside bodies to which the Council appoints a representative(s):

Outside Bodies (10)	No.	Appointee(s)*	
		Liberal Democrat	Conservative
East Midlands Councils	1	Samia Z Haq	No nomination received
Leicester, Leicestershire & Rutland Police and Crime Panel	1	Kevin J Loydall	No nomination received
Leicestershire Safer Communities Strategy Board	1	Kevin J Loydall	No nomination received
Local Government Association	1	Samia Z Haq	No nomination received
Local Government Information Unit	1	Samia Z Haq	No nomination received
Oadby & Wigston Environmental Forum	1	No nomination received	Nidhi (Rupa) V Joshi
Oadby Village Hall Fund	2	Samia Z Haq*	Pritibala (Priti) Joshi*
		Santokh S Athwal*	Naveed Alam*
Oadby Educational Foundation	2	Samia Z Haq*	Pritibala (Priti) Joshi*
		Santokh S Athwal*	Fula (Kamal) S Ghattoraya*
Parking and Traffic Regulations Outside London Adjudication Joint Committee	1	Garth (Bill) A Boulter	No nomination received
Plastic Free Oadby Steering Group	1	No nomination received	Nidhi (Rupa) V Joshi
University of Leicester Botanic Garden Oversight Board	1	Samia Z Haq*	Pritibala (Priti) Joshi*

* Where a nominated appointee(s) has been received from each respective political group, Council must resolve which nominee(s) is to be appointed to the relevant Outside Body accordingly.

Nominated appointees must be received from each respective political group a.s.a.p. but no later than 12:00 pm (mid-day) on Wednesday, 17 May 2023

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Minimum Eligible Representation of Members by Political Group as of May 2023¹

Committee Size		<i>Liberal Democrat</i> (19/26) = 73%		<i>Conservative</i> (7/26) = 27%	
		Members	≈	Members	≈
	26	19.00	19	7.00	7
≈	25	18.27	18	6.73	7
	24	17.54	18	6.46	7
	23	16.81	17	6.19	6
	22	16.08	16	5.92	6
≈	21	15.35	15	5.65	6
	20	14.62	15	5.38	5
	19	13.88	14	5.12	5
	18	13.15	13	4.85	5
≈	17	12.42	12	4.58	5
	16	11.69	12	4.31	4
	15	10.96	11	4.04	4
≈	14	10.23	10	3.77	4
	13	9.50	10	3.50	4
	12	8.77	9	3.23	3
	11	8.04	8	2.96	3
≈	10	7.31	7	2.69	3
	9	6.58	7	2.42	2
	8	5.85	6	2.15	2
	7	5.12	5	1.88	2
≈	6	4.38	4	1.62	2
	5	3.65	4	1.35	1
	4	2.92	3	1.08	1
≈	3	2.19	2	0.81	1
	2	1.46	2	0.54	1
	1	0.73	1	0.27	0

¹ Local Government and Housing Act 1989, ss. 15-17 and The Local Government (Committees and Political Groups) Regulations 1990

≈ Figure equivalent to the nearest approximate whole number.

**Minimum Allocation of Seats to Political Groups on
Relevant Council Bodies Directly Appointed by the Council as of May 2023¹**

Relevant Council Body (in size order)	Size	<i>Liberal Democrat</i> (19/26) = 73%	<i>Conservative</i> (7/26) = 27%	<i>Independent Person(s)</i>
		Members	Members	
Service Delivery Committee	15	11	4	n/a
Policy, Finance & Development Committee	14	10	4	n/a
Development Control Committee	14	10	4	n/a
Licensing & Regulatory Committee	10	7	3	n/a
Place Shaping Working Group	10	7	3	n/a
Audit Committee	7	5	2	+1
Constitutional Working Group	6	5	1	n/a
Capital Projects Sub-Committee	5	4	1	n/a
Environment Working Group	4	3	1	n/a
Armed Forces Working Group	4	3	1	n/a

**Minimum Allocation of Seats to Political Groups on Relevant
Council Bodies Directly Facilitated by the Council as of May 2023**

Relevant Council Body (in size order)	Size	<i>Liberal Democrat</i> (19/26) = 73%	<i>Conservative</i> (7/26) = 27%
		Members	Members
Health & Wellbeing Board	6	4	2
Children & Young Peoples' Forum	4	3	1
Community Engagement Forum	4	3	1
Community Safety Partnership	1	1	0

¹ Local Government and Housing Act 1989, ss. 15-17 and The Local Government (Committees and Political Groups) Regulations 1990



Full Council (AGM)	Thursday, 18 May 2023	Matter for Information and Decision
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Report Title: **Schedule of Council and Allied Meetings (2023/24)**

Report Author(s): **David Gill (Head of Law & Democracy / Monitoring Officer)
Samuel Ball (Legal & Democratic Services Manager
/ Deputy Monitoring Officer)**

Purpose of Report:	This report seeks Council’s approval of the Schedule of Council and Allied Meetings (“the Schedule”) for the municipal year 2022/23.
Report Summary:	The Schedule has been prepared following consultation with the Leader of the Council and the Senior Leadership Team subject to the below-mentioned guidelines (set out at paragraph 3.2. of this report).
Recommendation(s):	<p>A. That the Schedule of Council and Allied Meetings for 2023/24 (as set out at Appendix 1 and 2 to this report) be approved and adopted; and</p> <p>B. That the Members’ Induction Programme (May/June 2023) (as set out at Appendix 3 to this report) be noted.</p>
Senior Leadership, Head of Service, Manager, Officer and Other Contact(s):	<p>David Gill (Head of Law & Democracy / Monitoring Officer) (0116) 257 2626 david.gill@oadby-wigston.gov.uk</p> <p>Samuel Ball (Legal & Democratic Services Manager / Deputy Monitoring Officer) (0116) 257 2643 samuel.ball@oadby-wigston.gov.uk</p> <p>Sebastian Wheeliker (Democratic & Electoral Services Officer) (0116) 257 2854 sebastian.wheeliker@oadby-wigston.gov.uk</p>
Strategic Objectives:	Not applicable.
Vision and Values:	Not applicable.
Report Implications:-	
Legal:	There are no implications arising from this report.
Financial:	There are no implications arising from this report.
Corporate Risk Management:	No corporate risk(s) identified.
Equalities and Equalities Assessment (EA):	There are no implications arising from this report. EA not applicable.
Human Rights:	There are no implications arising from this report.
Health and Safety:	There are no implications arising from this report.

Statutory Officers' Comments:-	
Head of Paid Service:	The report is satisfactory.
Chief Finance Officer:	The report is satisfactory.
Deputy/Monitoring Officer:	As the author(s), the report is satisfactory.
Consultees:	<ul style="list-style-type: none"> • Councillor Samia Z Haq (Leader of the Council) • Senior Leadership Team
Background Papers:	None.
Appendices:	<ol style="list-style-type: none"> 1. Schedule of Council & Allied Meetings (2023/24) (Calendar View) 2. Schedule of Council & Allied Meetings (2023/24) (List View) 3. Members' Induction Programme (May/June 2023)

1. Background

- 1.1 Most local authorities fix their schedule of meetings for a period of one-year in advance (at or about the time of the annual general meeting) compiled, as a rule, by an updating of the programme of the preceding year. By doing so, it sets the pattern for the transaction of Council business at both a policy and operational level and, moreover, allows Members, Officers and other stakeholders to enter dates in their diaries before other commitments arise.
- 1.2 As required by the Council's Constitution, a function reserved to Council is the approval and adoption of the Schedule of Council and Allied Meetings for the ensuing municipal year at its Annual General Meeting (AGM). The Schedule achieves a reasonable and fair balance between accommodating and considering both Members and Officers' availability and requirements etc.

2. Schedule of Council & Allied Meetings (2023/24)

- 2.1 The attached Schedule sets out the dates, times and venues of meetings for the municipal year 2023/24. The Schedule also includes other meetings, induction and training sessions, events and useful dates (including school and bank holidays) allied to the Council. Details of the Members' Induction Programme (2023) are also summarised separately at **Appendix 3**.
- 2.2 The Appendices to this report provides the dates, times and venues in both a calendar (**Appendix 1**) and table (**Appendix 2**) format. The table at Appendix 2 further groups and organises the meetings/events by type and chronology.
- 2.3 All proposed meeting venues currently marked 'TBC' will be confirmed at a later date. Any venues for meetings currently marked as 'Remote Audio-Video Conference' is a reference to the hosting of that meeting on the Council's unified communications platform Microsoft Teams.
- 2.4 Pre-meetings with the relevant Chair/Mayor and/or Vice-Chair/Deputy Mayor of the Council's decision and non-decision-making bodies have been included in the Schedule accordingly.
- 2.5 All festivals, holy days and other events etc. observed and/or facilitated by the Council have been added to the Schedule under the heading 'Events and Festival Days'.

3. Information

3.1 Quarterly Performance Reporting

- 3.1.1 The following committees are subject to quarterly reporting requirements:

- Policy, Finance and Development Committee
- Service Delivery Committee
- Licensing and Regulatory Committee
- Audit Committee

3.1.2 In order to allow adequate time for the required data to be collated from the quarter-end and for fully inclusive reports to be prepared, the Schedule has been programmed to meet the timeframes as set out in the table below, with other meetings/events etc. evenly spaced around the core as far as possible.

Quarter	Covers	Data Collection	Finish Reports	Meeting Dates
4 (2022/23)	Jan-Feb-Mar	April 2022	May 2023	Third to fifth week in June 2023
1 (2023/24)	Apr-May-June	July 2023	August 2023	Second week of September to first week of October 2023
2 (2023/24)	July-Aug-Sep	October 2023	November 2023	Fourth week of November to fourth week of December 2023
3 (2023/24)	Oct-Nov-Dec	January 2024	February 2024	Second week of March to second week of April 2024

3.2 Other Considerations

The following guidelines have also been applied in the preparation of the Schedule:

- As far as possible, the order of meetings within the committee cycle is related to the character of business. Council meetings to which recommendations may need to be referred to, or committees which regularly or periodically have to consider the outcomes or recommendations of other committees, therefore meet at the end of the cycle, but in sufficient time before the relevant meeting to enable reports to be prepared and incorporated within the relevant agenda and management timetable.
- As far as possible, clashes of meetings and events have been avoided. However, inevitably, given the constraints of avoiding school/public/religious holidays etc. and the number of meetings to be accommodated on specific days of the week, there are unavoidable occasions where there are overlaps of meetings and events.
- As far as possible, school/religious holidays etc. and party conference, weeks have been avoided. Although it has not been possible to keep those weeks completely clear, particularly if certain scheduled meetings are required to take place within statutory or other prescribed timeframes (e.g. Council Tax and Budget Setting).
- As far as possible, meetings have not been scheduled on Mondays or Fridays.
- What may appear at the moment to be "free" days may be filled, for example, by sub-committee meetings, certain quasi-judicial hearings and political group meetings etc.

4. Publication of the Schedule

- 4.1 The dates, times and venues of meetings of the Schedule will be published and updated whenever and wherever necessary through the Council's meeting management application and will be publicly-viewable via the 'Meeting Dates, Agendas and Minutes' section of the Council's website, the Council's intranet and extranet sites, including the 'Modern.Gov' iPad, Android or Windows (restricted) app (including Council-issued tablet devices for Members).

5. Council Offices Relocation to Brocks Hill Country Park

- 5.1 As Members will be aware, it is anticipated that the relocation of the Council Offices to Brocks Hill Country Park is scheduled for July 2023. As such, the Council's decision-making bodies which still require Members' physical attendance to be 'present and voting' have been scheduled to take place at this new location in/from July 2023. Should there be a delay for any reason in the Council's relocation from Bushloe House to Brocks Hill Country Park, the Schedule will be amended and updated and all participants notified accordingly.

Schedule of Council & Allied Meetings (2023/24) (Calendar View)

May 2023

May 2023							June 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30		
29	30	31											

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 May Early May Bank Holiday (N/A) Mental Health Awareness Month (N/A)	2	3	4 07:00 Borough Council Election Poll Day (Borough of Oadby & Wigston)	5 09:00 Borough Council Election Count (Parklands Leisure Centre, Function Suite, Washbrook Lane, Oadby, Leicester, LE2 5QG)
8 King's Coronation (N/A)	9 10:00 Mayor Pre-Meeting (FC) (AGM) 18/05/23 (Microsoft) 14:00 Induction: Welcome & Introductions (1) (Council Offices,) 18:30 Induction: Welcome &	10 18:00 Chair Pre-Meeting (DCC) 25/05/23 (Microsoft Teams (Remote Audio-Video Conference))	11 18:30 Induction: Members' Code of Conduct etc. (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	12
15 18:30 Induction: ICT, Information & Access Arrangements etc. (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	16 18:30 Induction: Planning (DCC) (Basic Law & Procedure) (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	17 International Day Against Homophobia, Transphobia and 10:00 Chair Pre-Meeting (SDC) 13/06/23 (Microsoft Teams 18:30 Induction: Safeguarding,	18 10:00 Chair Pre-Meeting (LRC) 15/06/23 (Microsoft Teams (Remote Audio-Video) 19:00 Full Council (FC) Annual General Meeting (AGM)	19
22 10:00 Chair Pre-Meeting (PSWG) 12/06/23 (Microsoft Teams (Remote Audio-Video Conference))	23 10:00 Chair Pre-Meeting (PFDC) 27/06/23 (Microsoft Teams) 13:30 Health & Wellbeing Board (HWBB) (Microsoft Teams 18:30 Induction: Local Government	24 10:00 Chair Pre-Meeting (AC) 21/06/23 (Microsoft Teams (Remote Audio-Video Conference))	25 19:00 Development Control Committee (DCC) (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR) -	26
29 Spring Bank Holiday (N/A)	Half-Term Break (N/A)			2

Schedule of Council & Allied Meetings (2023/24) (Calendar View)

June 2023

June 2023							July 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
29 May	30	31	1 Jun Half-Term Break (N/A)	2
5 17:30 Place Shaping Working Group (PSWG) (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	6	7 18:00 Chair Pre-Meeting (DCC) 29/06/23 (Microsoft Teams (Remote Audio-Video Conference)) 19:00 Youth Council (YC) (TBC)	8 14:30 Chair Pre-Meeting (EWG) 20/07/23 (Microsoft Teams (Remote Audio-Video Conference))	9
12 14:00 Community Safety Partnership (CSP) (TBC) 18:30 Induction: Licensing (LRC) (Basic Law & Procedure) (Council Offices, Bushloe House, Station	13 19:00 Service Delivery Committee (SDC) (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	14	15 10:00 Chair Pre-Meeting (ORF) 13/08/23 (Microsoft Teams (Remote Audio-Video Conference))	16
19 18:30 Induction: Social Media, Communications & PR etc. (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	20 Induction: Borough Tour (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	21 10:00 Chair Pre-Meeting (WRF) 19/08/23 (Microsoft Teams (Remote Audio-Video)) 18:00 Audit Committee (AC) (Council Offices, Bushloe House,	22 18:30 Licensing & Regulatory Committee (LRC) (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	23
26 18:30 Induction: Major Incident Training (Council Offices, Bushloe House, Station Road, Wigston, Leicestershire, LE18 2DR)	27 10:00 Chair Pre-Meeting (SWRF) 25/08/23 (Microsoft Teams (Remote Audio-Video)) 19:00 Policy, Finance & Development Committee (PFDC)	28	29 10:00 Chair Pre-Meeting (AFWG) 10/08/23 (Microsoft Teams (Remote Audio-Video)) 19:00 Development Control Committee (DCC) (Council	30

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Schedule of Council & Allied Meetings (2023/24) (Calendar View)

July 2023

July 2023							August 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3 Jul Alcohol Awareness Week (N/A)	4 10:00 Mayor Pre-Meeting (FC) 11/07/23 (Microsoft Teams (Remote Audio-Video Conference))	5 18:00 Chair Pre-Meeting (DCC) 27/07/23 (Microsoft Teams (Remote Audio-Video Conference)) 19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)	6 18:00 Children & Young Peoples' Forum (CYPF) (Microsoft Teams (Remote Audio-Video Conference))	7
10	11 19:00 Full Council (FC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	12 19:00 Youth Council (YC) (TBC)	13 18:30 Oadby Residents' Forum (ORF) (TBC)	14 Full-Term Break (N/A) To 29 Aug →
17	Full-Term Break (N/A) To 29 Aug →			
		19:00 Wigston Residents' Forum (WRF) (TBC)	18:00 Environment Working Group (EWG) (Microsoft Teams (Remote Audio-Video Conference))	
24	Full-Term Break (N/A) To 29 Aug →			
	10:00 Chair Pre-Meeting (SDC) 05/09/23 (Microsoft Teams) 19:00 South Wigston Residents' Forum (SWRF) (TBC)	10:00 Chair Pre-Meeting (PSWG) 06/09/23 (Microsoft Teams (Remote Audio-Video Conference))	19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	
31 Full-Term Break (N/A)	1 Aug	2	3	4

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Schedule of Council & Allied Meetings (2023/24) (Calendar View)

August 2023

August 2023							September 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
31 Jul	1 Aug	2	3	4
Full-Term Break (N/A)				
		18:00 Constitutional Working Group (CWG) (Microsoft Teams (Remote Audio-Video Conference))		
7	8	9	10	11
← From 13 Jul Full-Term Break (N/A)				
14:00 Community Safety Partnership (CSP) (TBC)		18:00 Chair Pre-Meeting (DCC) 31/08/23 (Microsoft Teams (Remote Audio-Video Conference))	14:00 Chair Pre-Meeting (LRC) 21/09/24 (Microsoft Teams)	
			18:00 Armed Forces Working Group (AFWG) (Microsoft Teams)	
14	15	16	17	18
← From 13 Jul Full-Term Break (N/A)				
	10:00 Chair Pre-Meeting (PFDC) 25/09/23 (Microsoft Teams (Remote Audio-Video Conference))	19:00 Youth Council (YC) (TBC)		
21	22	23	24	25
← From 13 Jul Full-Term Break (N/A)				
	13:30 Health & Wellbeing Board (HWBB) (Microsoft Teams (Remote Audio-Video Conference))	10:00 Chair Pre-Meeting (AC) 04/10/23 (Microsoft Teams (Remote Audio-Video Conference))	14:30 Chair Pre-Meeting (EWG) 05/10/23 (Microsoft Teams (Remote Audio-Video Conference))	
28	29	30	31	1 Sep
← From 13 Jul Full-Term Break (N/A)		Raksha Bandhan (N/A)	19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	
Summer Bank Holiday (N/A)		19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)		

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September 2023

September 2023							October 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28 Aug	29	30	31	1 Sep
4	5 19:00 Service Delivery Committee (SDC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	6 18:00 Chair Pre-Meeting (DCC) 28/09/23 (Microsoft Teams (Remote Audio-Video) 18:00 Place Shaping Working Group (PSWG) (Microsoft Teams)	7	8
11	12	13	14	15
18	19 Samvatsari (N/A) 10:00 Mayor Pre-Meeting (FC) 26/09/23 (Microsoft Teams) 19:00 Policy, Finance & Development Committee (PFDC)	20	21 World Alzheimer's Day (N/A) 10:00 Chair Pre-Meeting (ORF) 19/10/23 (Microsoft Teams) 18:30 Licensing & Regulatory Committee (LRC) (Council	22
25 Rosh Hashana (N/A)	26 19:00 Full Council (FC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	27 10:00 Chair Pre-Meeting (WRF) 25/10/23 (Microsoft Teams (Remote Audio-Video Conference))	28 19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	29 World's Biggest Coffee Morning with MacMillan (N/A)

October 2023

October 2023							November 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 Oct	3 10:00 Chair Pre-Meeting (SWRF) 31/10/23 (Microsoft Teams (Remote Audio-Video Conference))	4 18:00 Audit Committee (AC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, 18:00 Chair Pre-Meeting (DCC) 26/10/23 (Microsoft Teams	5 18:00 Environment Working Group (EWG) (Microsoft Teams (Remote Audio-Video Conference))	6
9 14:00 Community Safety Partnership (CSP) (TBC)	10 World Mental Health Day (N/A)	11 19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)	12 18:00 Children & Young Peoples' Forum (CYPF) (Microsoft Teams (Remote Audio-Video Conference))	13
16	17	18	19	20
Half-Term Break (N/A)				
	10:00 Chair Pre-Meeting (SDC) 28/11/23 (Microsoft Teams (Remote Audio-Video Conference))	10:00 Chair Pre-Meeting (AC) 22/11/23 (Microsoft Teams (Remote Audio-Video Conference))	Diwali/Deepavali (N/A) 18:30 Oadby Residents' Forum (ORF) (TBC)	
23	24 10:00 Chair Pre-Meeting (PFDC) 05/12/23 (Microsoft Teams (Remote Audio-Video Conference))	25 18:30 Wigston Residents' Forum (WRF) (TBC)	26 10:00 Chair Pre-Meeting (LRC) 07/12/23 (Microsoft Teams (Remote Audio-Video 19:00 Development Control Committee (DCC) (Council	27
30	31 Halloween (N/A) 18:30 South Wigston Residents' Forum (SWRF) (TBC)	1 Nov	2	3

November 2023

November 2023							December 2023						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
6	7	8	9	10	11	12	4	5	6	7	8	9	10
13	14	15	16	17	18	19	11	12	13	14	15	16	17
20	21	22	23	24	25	26	18	19	20	21	22	23	24
27	28	29	30				25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
30 Oct	31	1 Nov	2	3
6	7	8 18:00 Chair Pre-Meeting (DCC) 30/11/23 (Microsoft Teams (Remote Audio-Video Conference))	9 18:00 Members' Training (M-BIT) Planning (DCC) (Additional) (TBC)	10
13	14 13:30 Community Engagement Forum (CEF) (Microsoft Teams (Remote Audio-Video Conference))	15 19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC) 19:00 Youth Council (YC) (TBC)	16 18:00 Members' Training (M-BIT) Licensing (LRC) (Additional) (TBC)	17
20	21	22 18:00 Audit Committee (AC) Audit & Accounts etc. 2022/23 (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	23 17:00 Children & Young People's Forum (CYPF) (Microsoft Teams (Remote Audio-Video Conference))	24
27	28 19:00 Service Delivery Committee (SDC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	29 18:00 Chair Pre-Meeting (DCC) 14/12/23 (Microsoft Teams (Remote Audio-Video Conference)) 18:00 Place Shaping Working Group (PSWG) (Microsoft Teams)	30 18:00 Members' Training (M-BIT) Planning (DCC) (Additional) (TBC) 14:30 Chair Pre-Meeting (EWG) 11/01/24 (Microsoft Teams Conference) 19:00 Development Control	1 Dec

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December 2023

December 2023							January 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30	31				

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
27 Nov	28	29	30	1 Dec
4	<p>10:00 Mayor Pre-Meeting (FC)12/12/23 (Microsoft Teams (Remote Audio-Video</p> <p>19:00 Policy, Finance & Development Committee (PFDC)</p>	<p>19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)</p>	<p>Hanukkah (N/A)</p> <p>18:30 Licensing & Regulatory Committee (LRC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)</p>	8
<p>14:00 Community Safety Partnership (CSP) (TBC)</p>	<p>19:00 Full Council (FC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)</p>	<p>15:30 Chair Pre-Meeting (AC) 24/01/24 (Microsoft Teams (Remote Audio-Video Conference))</p>	<p>19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)</p>	15
18	<p>10:00 Chair Pre-Meeting (PFDC) 06/02/24 (Microsoft Teams (Remote Audio-Video Conference))</p>	20	<p>10:00 Chair Pre-Meeting (AFWG) 01/02/24 (Microsoft Teams (Remote Audio-Video Conference))</p>	22
25	26	27	28	29
Full-Term Break (N/A) To 7 Jan 24 →				
<p>Christmas Day (N/A)</p>	<p>Boxing Day (N/A)</p>			

Schedule of Council & Allied Meetings (2023/24) (Calendar View)

January 2024

January 2024							February 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	5	6	7	1	2	3	4
8	9	10	11	12	13	14	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29			
29	30	31											

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Jan 24	2	3	4	5
← From 25 Dec 23				
New Year's Day (N/A)				
Full-Term Break (N/A)				
8	9	10	11	12
		18:00 Chair Pre-Meeting (DCC) 25/01/24 (Microsoft Teams (Remote Audio-Video)	10:00 Chair Pre-Meeting (ORF) 08/02/24 (Microsoft Teams (Remote Audio-Video)	
		19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)	18:00 Environment Working Group (EWG) (Microsoft Teams (Remote	
15	16	17	18	19
		10:00 Chair Pre-Meeting (WRF) 14/02/24 (Microsoft Teams (Remote Audio-Video Conference))		
		19:00 Youth Council (YC) (TBC)		
22	23	24	25	26
	10:00 Chair Pre-Meeting (SWRF) 21/02/24 (Microsoft Teams (Remote Audio-Video)	18:00 Audit Committee (AC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	10:00 Chair Pre-Meeting (LRC) 07/03/24 (Microsoft Teams (Remote Audio-Video)	
	18:00 Children & Young Peoples' Forum (CYPF) (Microsoft Teams		19:00 Development Control Committee (DCC) (Council	
29	30	31	1 Feb	2
	10:00 Chair Pre-Meeting (SDC) 12/03/24 (Microsoft Teams (Remote Audio-Video Conference))	10:00 Chair Pre-Meeting (PSWG) 13/03/24 (Microsoft Teams (Remote Audio-Video)		
		18:00 Constitutional Working Group (CWG) (Microsoft Teams (Remote		

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February 2024

February 2024							March 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4				1	2	3	
5	6	7	8	9	10	11	4	5	6	7	8	9	10
12	13	14	15	16	17	18	11	12	13	14	15	16	17
19	20	21	22	23	24	25	18	19	20	21	22	23	24
26	27	28	29				25	26	27	28	29	30	31

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
29 Jan	30	31	1 Feb LGBTQ History Month/Pride Month (N/A) 18:00 Armed Forces Working Group (AFWG) (Microsoft Teams) (Remote Audio-Video)	2
5	6 19:00 Policy, Finance & Development Committee (PFDC) MTFS & Budget (2024/25) (Council Offices, Brocks Hill, Washbrook Lane, Oadby,	7 18:00 Chair Pre-Meeting (DCC) 29/02/24 (Microsoft Teams) (Remote Audio-Video) 18:00 Member's Symposium (M-BIT) (TBC)	8 18:30 Oadby Residents' Forum (ORF) (TBC)	9
12 Chinese New Year (N/A) 14:00 Community Safety Partnership (CSP) (TBC)	13 10:00 Chair Pre-Meeting (PFDC) 26/04/24 (Microsoft Teams) 11:00 Mayor Pre-Meeting (FC) 20/02/24 (Microsoft Teams) 13:30 Community Engagement	14 18:30 Wigston Residents' Forum (WRF) (TBC)	15 19:00 Youth Council (YC) (TBC)	16
19	20	21	22	23
Half-Term Break (N/A)				
	13:30 Health & Wellbeing Board (HWBB) (Microsoft Teams) (Remote Audio-Video Conference))	18:30 South Wigston Residents' Forum (SWRF) (TBC)	19:00 Full Council (FC) Council Tax & Budget Setting (2024/25) (Council Offices, Brocks Hill, Washbrook Lane, Oadby,	
26	27	28 10:00 Chair Pre-Meeting (AC) 10/05/24 (Microsoft Teams) (Remote Audio-Video Conference))	29 14:30 Chair Pre-Meeting (EWG) 11/04/24 (Microsoft Teams) (Remote Audio-Video) 19:00 Development Control Committee (DCC) (Council	1 Mar

Schedule of Council & Allied Meetings (2023/24) (Calendar View)

March 2024

March 2024							April 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
4	5	6	7	8	9	10	1	2	3	4	5	6	7
11	12	13	14	15	16	17	8	9	10	11	12	13	14
18	19	20	21	22	23	24	15	16	17	18	19	20	21
25	26	27	28	29	30	31	22	23	24	25	26	27	28
							29	30					

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
26 Feb	27	28	29	1 Mar St. David's Day (N/A)
4	5	6 18:00 Chair Pre-Meeting (DCC) 28/03/24 (Microsoft Teams (Remote Audio-Video) 19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)	7 18:30 Licensing & Regulatory Committee (LRC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	8 International Women's Day (N/A)
11 Commonwealth Day (N/A) Ramadan (N/A)	12 19:00 Service Delivery Committee (SDC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	13 18:00 Place Shaping Working Group (PSWG) (Microsoft Teams (Remote Audio-Video Conference))	14 19:00 Youth Council (YC) (TBC)	15
18	19	20	21	22
25	26	27	28	29
Full-Term Break (N/A) To 7 Apr →				
Holi (N/A)	19:00 Policy, Finance & Development Committee (PFDC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby,	10:00 Chair Pre-Meeting (PSWG) 08/05/24 (Microsoft Teams (Remote Audio-Video Conference))	19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	Good Friday (N/A)

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Schedule of Council & Allied Meetings (2023/24) (Calendar View)

April 2024

April 2024							May 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Apr	2	3	4	5
← From 25 Mar				
Easter Monday (N/A)		Full-Term Break (N/A)		
		18:00 Chair Pre-Meeting (DCC) 25/04/24 (Microsoft Teams)	18:00 Children & Young Peoples' Forum (CYPF) (Microsoft Teams (Remote Audio-Video Conference))	
		18:00 Members' Symposium (M-BIT) (TBC)		
8	9	10	11	12
	Eid (N/A)	18:00 Audit Committee (AC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	18:00 Environment Working Group (EWG) (Microsoft Teams (Remote Audio-Video Conference))	
	10:00 Mayor Pre-Meeting (FC) 16/04/24 (Microsoft Teams)			
	14:00 Community Safety Partnership (CSP) (TBC)			
15	16	17	18	19
	19:00 Full Council (FC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	19:00 Youth Council (YC) (TBC)	10:00 Chair Pre-Meeting (ORF) 16/05/24 (Microsoft Teams (Remote Audio-Video Conference))	
22	23	24	25	26
Passover/Pesach (N/A)	St. George's Day (N/A)	10:00 Chair Pre-Meeting (WRF) 22/05/24 (Microsoft Teams (Remote Audio-Video Conference))	19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	
29	30	1 May	2	3
	10:00 Chair Pre-Meeting (SWRF) 28/05/24 (Microsoft Teams (Remote Audio-Video Conference))			

Schedule of Council & Allied Meetings (2023/24) (Calendar View)

May 2024

May 2024							June 2024						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30







































MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
29 Apr	30	1 May Mental Health Awareness Month (N/A) 19:00 Ad-Hoc Members' Training etc. (M-BIT) (TBC)	2	3
6 Early May Bank Holiday (N/A)	7 10:00 Mayor Pre-Meeting (FC) (AGM) 14/05/24 (Microsoft Teams (Remote Audio-Video Conference))	8 18:00 Chair Pre-Meeting (DCC) 30/05/24 (Microsoft Teams (Remote Audio-Video)) 18:00 Place Shaping Working Group (PSWG) (Microsoft Teams)	9	10
13	14 19:00 Full Council (FC) Annual General Meeting (AGM) (2024/25) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	15	16 18:30 Oadby Residents' Forum (ORF) (TBC)	17 International Day Against Homophobia, Transphobia and Biphobia (N/A)
20	21 13:30 Health & Wellbeing Board (HWBB) (Microsoft Teams (Remote Audio-Video Conference))	22 18:30 Wigston Residents' Forum (WRF) (TBC)	23	24
27	28	29	30	31
Half-Term Break (Summer) (N/A) To 2 Jun →				
Spring Bank Holiday (N/A)	18:30 South Wigston Residents' Forum (SWRF) (TBC)		19:00 Development Control Committee (DCC) (Council Offices, Brocks Hill, Washbrook Lane, Oadby, Leicester, LE2 5JJ)	

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







Schedule of Council & Allied Meetings (2023/24) (List View)

	Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#1	Venue (Remote)
Bank Holiday: 11 item(s)					
	Bank Holiday	Early May Bank Holiday		Mon 01/05/23 00:00	N/A
	Bank Holiday	King's Coronation		Mon 08/05/23 00:00	N/A
	Bank Holiday	Spring Bank Holiday		Mon 29/05/23 00:00	N/A
	Bank Holiday	Summer Bank Holiday		Mon 28/08/23 00:00	N/A
	Bank Holiday	Christmas Day		Mon 25/12/23 00:00	N/A
	Bank Holiday	Boxing Day		Tue 26/12/23 00:00	N/A
	Bank Holiday	New Year's Day		Mon 01/01/24 00:00	N/A
	Bank Holiday	Good Friday		Fri 29/03/24 00:00	N/A
	Bank Holiday	Easter Monday		Mon 01/04/24 00:00	N/A
	Bank Holiday	Early May Bank Holiday		Mon 06/05/24 00:00	N/A
	Bank Holiday	Spring Bank Holiday		Mon 27/05/24 00:00	N/A
Chair Pre-Meeting: 60 item(s)					
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) (AGM) 18/05/23	For Full Council (AGM) on 18 May 2023	Tue 09/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 25/05/23	For Development Control Committee on 25 May 2023	Wed 10/05/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SDC) 13/06/23	For Service Delivery Committee on 13 June 2023	Wed 17/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (LRC) 15/06/23	For Licensing and Regulatory Committee on 15 June 2023	Thu 18/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PSWG) 12/06/23	For Place Shaping Working Group on 12 June 2023	Mon 22/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PFDC) 27/06/23	For Policy, Finance & Development Committee on 27 June 2023	Tue 23/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AC) 21/06/23	For Audit Committee on 21 June 2023	Wed 24/05/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 29/06/23	For Development Control Committee on 29 June 2023	Wed 07/06/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (EWG) 20/07/23	For Environment Working Group on 20 July 2023	Thu 08/06/23 14:30	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (ORF) 13/08/23	For Oadby Residents' Forum on 18 August 2023	Thu 15/06/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (WRF) 19/08/23	For Wigston Residents' Forum 19 August 2023	Wed 21/06/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SWRF) 25/08/23	For South Wigston Residents' Forum 25 August 2023	Tue 27/06/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AFWG) 10/08/23	For Armed Forces Working Group on 10 August 2023	Thu 29/06/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) 11/07/23	For Full Council on 11 July 2023	Tue 04/07/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 27/07/23	For Development Control Committee on 27 July 2023	Wed 05/07/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SDC) 05/09/23	For Service Delivery Committee on 5 September 2023	Tue 25/07/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PSWG) 06/09/23	For Place Shaping Working Group on 6 September 2023	Wed 26/07/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 31/08/23	For Development Control Committee on 31 August 2023	Wed 09/08/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (LRC) 21/09/24	For Licensing & Regulatory Committee on 21 September 2023	Thu 10/08/23 14:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PFDC) 25/09/23	For Policy, Finance & Development Committee on 25 September...	Tue 15/08/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AC) 04/10/23	For Audit Committee on 4 October 2023	Wed 23/08/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (EWG) 05/10/23	For Environment Working Group on 5 October 2023	Thu 24/08/23 14:30	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 28/09/23	For Development Control Committee on 28 September 2023	Wed 06/09/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) 26/09/23	For Full Council on 26 September 2023	Tue 19/09/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (ORF) 19/10/23	For Oadby Residents' Forum 19 October 2023	Thu 21/09/23 10:00	Microsoft Teams (Remote Audio-Vide...







































Schedule of Council & Allied Meetings (2023/24) (List View)

	Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#	Venue (Remote)
	Chair Pre-Meeting	Chair Pre-Meeting (WRF) 25/10/23	For Wigston Residents' Forum on 25 October 2023	Wed 27/09/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SWRF) 31/10/23	For South Wigston Residents' Forum on 31 October 2023	Tue 03/10/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 26/10/23	For Development Control Committee on 26 October 2023	Wed 04/10/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SDC) 28/11/23	For Service Delivery Committee on 28 November 2023	Tue 17/10/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AC) 22/11/23	For Audit Committee on 22 November 2023	Wed 18/10/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PFDC) 05/12/23	For Policy, Finance & Development Committee on 5 December 2...	Tue 24/10/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (LRC) 07/12/23	For Licensing & Regulatory Committee on 7 December 2023	Thu 26/10/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 30/11/23	For Development Control Committee on 30 November 2023	Wed 08/11/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 14/12/23	For Development Control Committee on 14 December 2023	Wed 29/11/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (EWG) 11/01/24	For Environment Working Group on 11 January 2024	Thu 30/11/23 14:30	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC)12/12/23	For Full Council on 12 December 2023	Tue 05/12/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AC) 24/01/24	For Audit Committee on 24 January 2024	Wed 13/12/23 15:30	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PFDC) 06/02/24	For Policy, Finance & Development Committee on 6 February 20...	Tue 19/12/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AFWG) 01/02/24	For Armed Forces Working Group on 1 February 2024	Thu 21/12/23 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 25/01/24	For Development Control Committee 25 January 2024	Wed 10/01/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (ORF) 08/02/24	For Oadby Residents' Forum on 8 February 2024	Thu 11/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (WRF) 14/02/24	For Wigston Residents' Forum on 14 February 2024	Wed 17/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SWRF) 21/02/24	For South Wigston Residents' Forum on 21 February 2024	Tue 23/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (LRC) 07/03/24	For Licensing & Regulatory Committee on 7 March 2024	Thu 25/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SDC) 12/03/24	For Service Delivery Committee on 12 March 2024	Tue 30/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PSWG) 13/03/24	For Place Shaping Working Group on 13 March 2024	Wed 31/01/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 29/02/24	For Development Control Committee on 29 February 2024	Wed 07/02/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PFDC) 26/04/24	For Policy, Finance & Development Committee on 26 April 2024	Tue 13/02/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) 20/02/24	For Full Council on 20 February 2024	Tue 13/02/24 11:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (AC) 10/05/24	For Audit Committee on 10 May 2024	Wed 28/02/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (EWG) 11/04/24	For Environment Working Group on 11 April 2024	Thu 29/02/24 14:30	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 28/03/24	For Development Control Committee on 28 March 2024	Wed 06/03/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (PSWG) 08/05/24	For Place Shaping Working Group on 8 May 2024	Wed 27/03/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 25/04/24	For Development Control Committee on 25 April 2024	Wed 03/04/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) 16/04/24	For Full Council on 16 April 2024	Tue 09/04/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (ORF) 16/05/24	For Oadby Residents' Forum on 16 May 2024	Thu 18/04/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (WRF) 22/05/24	For Wigston Residents' Forum on 22 May 2024	Wed 24/04/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (SWRF) 28/05/24	For South Wigston Residents' Forum on 28 May 2024	Tue 30/04/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Mayor Pre-Meeting (FC) (AGM) 14/05/24	For Full Council on 14 May 2024	Tue 07/05/24 10:00	Microsoft Teams (Remote Audio-Vide...
	Chair Pre-Meeting	Chair Pre-Meeting (DCC) 30/05/24	For Development Control Committee on 30 May 2024	Wed 08/05/24 18:00	Microsoft Teams (Remote Audio-Vide...
Committee: 31 item(s)					
	Committee	Development Control Committee (DCC)	May (2023)	Thu 25/05/23 19:00	Council Offices, Bushloe House, Statio...
	Committee	Service Delivery Committee (SDC)	Q4 (2022/23)	Tue 13/06/23 19:00	Council Offices, Bushloe House, Statio...

Schedule of Council & Allied Meetings (2023/24) (List View)

 Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#	Venue (Remote)
 Committee	Audit Committee (AC)	Q4 (2022/23)	Wed 21/06/23 18:00	Council Offices, Bushloe House, Statio...
 Committee	Licensing & Regulatory Committee (LRC)	Q4 (2022/23)	Thu 22/06/23 18:30	Council Offices, Bushloe House, Statio...
 Committee	Policy, Finance & Development Committ...	Q4 (2022/23)	Tue 27/06/23 19:00	Council Offices, Bushloe House, Statio...
 Committee	Development Control Committee (DCC)	June (2023)	Thu 29/06/23 19:00	Council Offices, Bushloe House, Statio...
 Committee	Development Control Committee (DCC)	July (2023)	Thu 27/07/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	August (2023)	Thu 31/08/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Service Delivery Committee (SDC)	Q1 (2023/24)	Tue 05/09/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Policy, Finance & Development Committ...	Q1 (2023/24)	Tue 19/09/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Licensing & Regulatory Committee (LRC)	Q1 (2023/24)	Thu 21/09/23 18:30	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	September (2023)	Thu 28/09/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Audit Committee (AC)	Q1 (2023/24)	Wed 04/10/23 18:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	October (2023)	Thu 26/10/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Audit Committee (AC) Audit & Account...	Audit & Accounts etc. 2022/23	Wed 22/11/23 18:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Service Delivery Committee (SDC)	Q2 (2023/24)	Tue 28/11/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	November (2023)	Thu 30/11/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Policy, Finance & Development Committ...	Q2 (2023/24) & Draft Budget Initiatives (2024/25)	Tue 05/12/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Licensing & Regulatory Committee (LRC)	Q2 (2023/24)	Thu 07/12/23 18:30	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	December (2023)	Thu 14/12/23 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Audit Committee (AC)	Q3 (2023/24)	Wed 24/01/24 18:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	January (2024)	Thu 25/01/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Policy, Finance & Development Committ...	Draft Budget (2024/25) & Medium-Term Financial Strategy (MTF...	Tue 06/02/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	February (2024)	Thu 29/02/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Licensing & Regulatory Committee (LRC)	Q3 (2023/24)	Thu 07/03/24 18:30	Council Offices, Brocks Hill, Washbroo...
 Committee	Service Delivery Committee (SDC)	Q3 (2023/24)	Tue 12/03/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Policy, Finance & Development Committ...	Q3 (2023/24)	Tue 26/03/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	March (2024)	Thu 28/03/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Audit Committee (AC)	Q3 (2023/24)	Wed 10/04/24 18:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	April (2024)	Thu 25/04/24 19:00	Council Offices, Brocks Hill, Washbroo...
 Committee	Development Control Committee (DCC)	May (2024)	Thu 30/05/24 19:00	Council Offices, Brocks Hill, Washbroo...
Election: 2 item(s)				
 Election	Borough Council Election Poll Day		Thu 04/05/23 07:00	Borough of Oadby & Wigston
 Election	Borough Council Election Count		Fri 05/05/23 09:00	Parklands Leisure Centre, Function Suit...
Event and Festival Days: 41 item(s)				
 Event and Festival ...	Mental Health Awareness Month	National Observance (01/05/23-31/05/23)	Mon 01/05/23 00:00	N/A
 Event and Festival ...	International Day Against Homophobia, ...	LGBTQ International Observance	Wed 17/05/23 00:00	N/A
 Event and Festival ...	Armed Forces Day	National Observance	Sat 24/06/23 00:00	N/A
 Event and Festival ...	Alcohol Awareness Week	National Observance (03/07/23-09/07/23)	Mon 03/07/23 00:00	N/A
 Event and Festival ...	Raksha Bandhan	Hindu Holy Day	Wed 30/08/23 00:00	N/A

Schedule of Council & Allied Meetings (2023/24) (List View)

 Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#1	Venue (Remote)
 Event and Festival ...	Merchant Navy Day	National Observance	Sun 03/09/23 00:00	N/A
 Event and Festival ...	World Suicide Prevention Day	International Observance	Sun 10/09/23 00:00	N/A
 Event and Festival ...	Samvatsari	Jain Forgiveness Day	Tue 19/09/23 00:00	N/A
 Event and Festival ...	World Alzheimer's Day	International Observance	Thu 21/09/23 00:00	N/A
 Event and Festival ...	Yom Kippur	Jewish Holy Day (24/09/23-25/09/23)	Sun 24/09/23 00:00	N/A
 Event and Festival ...	Rosh Hashana	Jewish Festival (25/09/23-27/09/23)	Mon 25/09/23 00:00	N/A
 Event and Festival ...	World's Biggest Coffee Morning with Ma...	National Observance	Fri 29/09/23 00:00	N/A
 Event and Festival ...	Black History Month	International Observance (01/10/23-31/10/23)	Sun 01/10/23 00:00	N/A
 Event and Festival ...	National Hate Crime Awareness Week	National Observance (08/10/23-16/10/23)	Sun 08/10/23 00:00	N/A
 Event and Festival ...	World Mental Health Day	International Observance	Tue 10/10/23 00:00	N/A
 Event and Festival ...	Diwali/Deepavali	Hindu Festival of Light	Thu 19/10/23 00:00	N/A
 Event and Festival ...	Halloween	International Observance	Tue 31/10/23 00:00	N/A
 Event and Festival ...	Guy Fawkes Night/Bonfire Night	National Observance	Sun 05/11/23 00:00	N/A
 Event and Festival ...	Remembrance Day	International Observance	Sat 11/11/23 00:00	N/A
 Event and Festival ...	Remembrance Sunday	International Observance	Sun 12/11/23 00:00	N/A
 Event and Festival ...	St. Andrew's Day	National & Christian Holy Day	Thu 30/11/23 00:00	N/A
 Event and Festival ...	Birthday of Guru Nanak	Sikh Holy Day	Thu 30/11/23 00:00	N/A
 Event and Festival ...	International Day of Persons with Disabil...	International Observance	Sun 03/12/23 00:00	N/A
 Event and Festival ...	Hanukkah	Jewish Festival (07/12/23-15/12/23)	Thu 07/12/23 00:00	N/A
 Event and Festival ...	New Year's Eve	International Observance	Sun 31/12/23 00:00	N/A
 Event and Festival ...	Holocaust Memorial Day	Commemorative Event	Sat 27/01/24 00:00	N/A
 Event and Festival ...	LGBTQ History Month/Pride Month	LGBTQ International Observance	Thu 01/02/24 00:00	N/A
 Event and Festival ...	Chinese New Year	International Observance	Mon 12/02/24 00:00	N/A
 Event and Festival ...	St. David's Day	National & Christian Holy Day	Fri 01/03/24 00:00	N/A
 Event and Festival ...	International Women's Day	International Observance	Fri 08/03/24 00:00	N/A
 Event and Festival ...	Ramadan	Muslim Festival (11/03/24 - 09/04/24)	Mon 11/03/24 00:00	N/A
 Event and Festival ...	Commonwealth Day	National Observance	Mon 11/03/24 00:00	N/A
 Event and Festival ...	St. Patrick's Day	National & Christian Holy Day	Sun 17/03/24 00:00	N/A
 Event and Festival ...	Holi	Hindu Holy Day	Mon 25/03/24 00:00	N/A
 Event and Festival ...	Easter Saturday	Christian Holy Day	Sat 30/03/24 00:00	N/A
 Event and Festival ...	Easter Sunday	Christian Holy Day	Sun 31/03/24 00:00	N/A
 Event and Festival ...	Eid	Muslim Festival (09/04/24 - 10/04/24)	Tue 09/04/24 00:00	N/A
 Event and Festival ...	Passover/Pesach	Jewish Festival (22/04/23-30/04/23)	Mon 22/04/24 00:00	N/A
 Event and Festival ...	St. George's Day	National & Christian Holy Day	Tue 23/04/24 00:00	N/A
 Event and Festival ...	Mental Health Awareness Month	National Observance (01/05/23-31/05/23)	Wed 01/05/24 00:00	N/A
 Event and Festival ...	International Day Against Homophobia, ...	LGBTQ International Observance	Fri 17/05/24 00:00	N/A
Full Council: 7 item(s)				
 Full Council	Full Council (FC) Annual General Meetin...	Annual General Meeting (AGM) (2023/24)	Thu 18/05/23 19:00	Council Offices, Bushloe House, Statio...















Schedule of Council & Allied Meetings (2023/24) (List View)

Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time	Venue (Remote)
Full Council	Full Council (FC)		Tue 11/07/23 19:00	Council Offices, Brocks Hill, Washbroo...
Full Council	Full Council (FC)		Tue 26/09/23 19:00	Council Offices, Brocks Hill, Washbroo...
Full Council	Full Council (FC)		Tue 12/12/23 19:00	Council Offices, Brocks Hill, Washbroo...
Full Council	Full Council (FC) Council Tax & Budget ...	Council Tax & Budget Setting (2024/25)	Thu 22/02/24 19:00	Council Offices, Brocks Hill, Washbroo...
Full Council	Full Council (FC)		Tue 16/04/24 19:00	Council Offices, Brocks Hill, Washbroo...
Full Council	Full Council (FC) Annual General Meetin...	Annual General Meeting (AGM) (2024/25)	Tue 14/05/24 19:00	Council Offices, Brocks Hill, Washbroo...
Members' Briefing Induction & Training: 23 item(s)				
Members' Briefing ...	Induction: Welcome & Introductions (1)	Mandatory	Tue 09/05/23 14:00	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Welcome & Introductions (2)	Mandatory	Tue 09/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Members' Code of Conduct etc.	Mandatory	Thu 11/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: ICT, Information & Access Arr...	Mandatory	Mon 15/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Planning (DCC) (Basic Law & P...	Mandatory for DCC/PSWG Members	Tue 16/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Safeguarding, Equality & Dive...	Mandatory	Wed 17/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Local Government Finance etc.	Mandatory	Tue 23/05/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Licensing (LRC) (Basic Law & P...	Mandatory for LRC Members	Mon 12/06/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Social Media, Communication...	Mandatory	Mon 19/06/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Borough Tour	Optional	Tue 20/06/23 00:00	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Induction: Major Incident Training	Mandatory	Mon 26/06/23 18:30	Council Offices, Bushloe House, Statio...
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	July (2023) - Cancelled if Not Need	Wed 05/07/23 19:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	September (2023) - Cancelled if Not Need	Wed 30/08/23 19:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	October (2023) - Cancelled if Not Need	Wed 11/10/23 19:00	TBC
Members' Briefing ...	Members' Training (M-BIT) Planning (D...	Optional – Member Request(s)	Thu 09/11/23 18:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	November (2023) - Cancelled if Not Need	Wed 15/11/23 19:00	TBC
Members' Briefing ...	Members' Training (M-BIT) Licensing (L...	Optional – Member Request(s)	Thu 16/11/23 18:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	December (2023) - Cancelled if Not Need	Wed 06/12/23 19:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	January (2024) - Cancelled if Not Need	Wed 10/01/24 19:00	TBC
Members' Briefing ...	Member's Symposium (M-BIT)	February (2024) - Cancelled if Not Need	Wed 07/02/24 18:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	March (2024) - Cancelled if Not Need	Wed 06/03/24 19:00	TBC
Members' Briefing ...	Members' Symposium (M-BIT)	April (2024) - Cancelled if Not Need	Wed 03/04/24 18:00	TBC
Members' Briefing ...	Ad-Hoc Members' Training etc. (M-BIT)	May (2024) - Cancelled if Not Need	Wed 01/05/24 19:00	TBC
Miscellaneous: 8 item(s)				
Miscellaneous	Youth Council (YC)		Wed 07/06/23 19:00	TBC
Miscellaneous	Youth Council (YC)		Wed 12/07/23 19:00	TBC
Miscellaneous	Youth Council (YC)		Wed 16/08/23 19:00	TBC
Miscellaneous	Youth Council (YC)		Wed 15/11/23 19:00	TBC
Miscellaneous	Youth Council (YC)		Wed 17/01/24 19:00	TBC
Miscellaneous	Youth Council (YC)		Thu 15/02/24 19:00	TBC
Miscellaneous	Youth Council (YC)		Thu 14/03/24 19:00	TBC

Schedule of Council & Allied Meetings (2023/24) (List View)

📅	Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#1	Venue (Remote)
	Miscellaneous	Youth Council (YC)		Wed 17/04/24 19:00	TBC
	Outside and Partnership Body: 17 item(s)				
	Outside and Partne...	Health & Wellbeing Board (HWBB)		Tue 23/05/23 13:30	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Mon 12/06/23 14:00	TBC
	Outside and Partne...	Children & Young Peoples' Forum (CYPF)		Thu 06/07/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Mon 07/08/23 14:00	TBC
	Outside and Partne...	Health & Wellbeing Board (HWBB)		Tue 22/08/23 13:30	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Mon 09/10/23 14:00	TBC
	Outside and Partne...	Children & Young Peoples' Forum (CYPF)		Thu 12/10/23 18:00	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Engagement Forum (CEF)		Tue 14/11/23 13:30	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Children & Young People's Forum (CYPF)		Thu 23/11/23 17:00	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Mon 11/12/23 14:00	TBC
	Outside and Partne...	Children & Young Peoples' Forum (CYPF)		Tue 23/01/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Mon 12/02/24 14:00	TBC
	Outside and Partne...	Community Engagement Forum (CEF)		Tue 13/02/24 13:30	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Health & Wellbeing Board (HWBB)		Tue 20/02/24 13:30	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Children & Young Peoples' Forum (CYPF)		Thu 04/04/24 18:00	Microsoft Teams (Remote Audio-Vide...
	Outside and Partne...	Community Safety Partnership (CSP)		Tue 09/04/24 14:00	TBC
	Outside and Partne...	Health & Wellbeing Board (HWBB)		Tue 21/05/24 13:30	Microsoft Teams (Remote Audio-Vide...
	Residents' Forum: 12 item(s)				
	Residents' Forum	Oadby Residents' Forum (ORF)		Thu 13/07/23 18:30	TBC
	Residents' Forum	Wigston Residents' Forum (WRF)		Wed 19/07/23 19:00	TBC
	Residents' Forum	South Wigston Residents' Forum (SWRF)		Tue 25/07/23 19:00	TBC
	Residents' Forum	Oadby Residents' Forum (ORF)		Thu 19/10/23 18:30	TBC
	Residents' Forum	Wigston Residents' Forum (WRF)		Wed 25/10/23 18:30	TBC
	Residents' Forum	South Wigston Residents' Forum (SWRF)		Tue 31/10/23 18:30	TBC
	Residents' Forum	Oadby Residents' Forum (ORF)		Thu 08/02/24 18:30	TBC
	Residents' Forum	Wigston Residents' Forum (WRF)		Wed 14/02/24 18:30	TBC
	Residents' Forum	South Wigston Residents' Forum (SWRF)		Wed 21/02/24 18:30	TBC
	Residents' Forum	Oadby Residents' Forum (ORF)		Thu 16/05/24 18:30	TBC
	Residents' Forum	Wigston Residents' Forum (WRF)		Wed 22/05/24 18:30	TBC
	Residents' Forum	South Wigston Residents' Forum (SWRF)		Tue 28/05/24 18:30	TBC
	School Holidays: 6 item(s)				
	School Holidays	Half-Term Break	Summer (2022/23)	Mon 29/05/23 00:00	N/A
	School Holidays	Full-Term Break	Summer/Autumn (2022/23)	Thu 13/07/23 00:00	N/A
	School Holidays	Half-Term Break	Autumn (2023/24)	Mon 16/10/23 00:00	N/A
	School Holidays	Full-Term Break	Autumn/Spring (2023/24)	Mon 25/12/23 00:00	N/A
	School Holidays	Half-Term Break	Spring (2023/24)	Mon 19/02/24 00:00	N/A

Schedule of Council & Allied Meetings (2023/24) (List View)

Meeting / Eve...	Meeting / Event Title (Acrony...	Additional Notes	Date/Time#1	Venue (Remote)
 School Holidays Working Group: 13 item(s)	Full-Term Break	Spring/Summer (2023/24)	Mon 25/03/24 00:00	N/A
 Working Group	Place Shaping Working Group (PSWG)	Visioning Workshops	Mon 05/06/23 17:30	Council Offices, Bushloe House, Statio...
 Working Group	Environment Working Group (EWG)		Thu 20/07/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Constitutional Working Group (CWG)		Wed 02/08/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Armed Forces Working Group (AFWG)		Thu 10/08/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Place Shaping Working Group (PSWG)		Wed 06/09/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Environment Working Group (EWG)		Thu 05/10/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Place Shaping Working Group (PSWG)		Wed 29/11/23 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Environment Woking Group (EWG)		Thu 11/01/24 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Constitutional Working Group (CWG)		Wed 31/01/24 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Armed Forces Working Group (AFWG)		Thu 01/02/24 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Place Shaping Working Group (PSWG)		Wed 13/03/24 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Environment Working Group (EWG)		Thu 11/04/24 18:00	Microsoft Teams (Remote Audio-Vide...
 Working Group	Place Shaping Working Group (PSWG)		Wed 08/05/24 18:00	Microsoft Teams (Remote Audio-Vide...



MEMBERS' INDUCTION PROGRAMME (MAY/JUNE 2023)

Date/Time	Subject-Matter(s) (Non-Exhaustive)	Trainer(s)	Attendance
Welcome & Introductions			
Tue, 9 May 2023, 2:00 pm -or- Tue, 9 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Welcome & Introductions ➤ Overview of Council Structure & Management ➤ Borough Council Services ➤ Council Offices Move to Brocks Hill ➤ Corporate Plan, Vision and Values ➤ Completion of Essential Documents & Data Capture 	<ul style="list-style-type: none"> • SLT • Heads of Service • Democratic Services 	<ul style="list-style-type: none"> ▪ All Members to attend one of the two sessions (Mandatory)
Members' Code of Conduct etc.			
Thu, 11 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Members' Code of Conduct ➤ Your Role as a Councillor ➤ Our Role as an Officer ➤ The Council's Constitution ➤ Committee & Governance Structure ➤ Decision-Making Processes ➤ Meeting Etiquette & Protocol 	<ul style="list-style-type: none"> • Head of Law & Democracy / Monitoring Officer • Legal & Democratic Services Manager / Deputy Monitoring Officer 	<ul style="list-style-type: none"> ▪ All Members (Mandatory)
ICT, Information & Access Arrangements etc.			
Mon, 15 May 2023 6:00 pm - Newly-Elected Members 7:00 pm - All Other Members	<ul style="list-style-type: none"> ➤ Hardware Handout / Software Set-Up ➤ Information & Access Arrangements ➤ Member Information Systems ➤ Member Enquiry System (MES) ➤ Public Access (Planning) ➤ Members' IT Offer / Office 365 / Teams ➤ Council's Website / Intranet / Members' Hub ➤ Using Mod.Gov - Sites x 3 and App (Windows App) ➤ AV & Integrated Meeting Solution for Brocks Hill 	<ul style="list-style-type: none"> • Legal & Democratic Services Manager / Deputy Monitoring Officer • Democratic Services • IT • Systems Support • Policy, Compliance and Data Protection Officer 	<ul style="list-style-type: none"> ▪ All Members (Mandatory)



MEMBERS' INDUCTION PROGRAMME (MAY/JUNE 2023)

Date/Time	Subject-Matter(s) (Non-Exhaustive)	Trainer(s)	Attendance
Planning (Development Control Committee) (Basic Law & Procedure)			
Tue, 16 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Planning Control (Basic Law & Procedure) ➤ Planning Policy (Local Plan, Core Strategies, SPD's) 	<ul style="list-style-type: none"> • Head of Law & Democracy / Monitoring Officer • Head of Built Environment • Planning Policy & Development Manager • Solicitor 	<ul style="list-style-type: none"> • All Members of the Development Control Committee & Place Shaping Working Group (Mandatory) • Other Members (Optional)
Safeguarding, Equality & Diversity			
Wed, 17 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Safeguarding ➤ Equality ➤ Diversity 	<ul style="list-style-type: none"> • Community & Wellbeing Manager • Community Safety & Youth Officer 	<ul style="list-style-type: none"> • All Members (Mandatory)
Thu, 18 May 2023, From 4.30 pm	Official Member Photographs to be Taken (Between 4:30 pm - 6:30 pm)		
Thu, 18 May 2023, 7:00 pm	Full Council - Annual General Meeting (AGM) 2023/24		
Members' Code of Conduct etc. (Mop-Up Session)			
Mon, 22 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Members' Code of Conduct ➤ Your Role as a Councillor ➤ Our Role as an Officer ➤ The Council's Constitution ➤ Committee & Governance Structure ➤ Decision-Making Processes 	<ul style="list-style-type: none"> • Head of Law & Democracy / Monitoring Officer • Legal & Democratic Services Manager / Deputy Monitoring 	All Members (Mandatory)



MEMBERS' INDUCTION PROGRAMME (MAY/JUNE 2023)

Date/Time	Subject-Matter(s) (Non-Exhaustive)	Trainer(s)	Attendance
	Meeting Etiquette & Protocol	Officer	
Local Government Finance etc.			
Tue, 23 May 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Local Government Finance ➤ Budgeting & Treasury Management ➤ General Revenues and Benefits 	<ul style="list-style-type: none"> • Strategic Director / Section 151 Officer • Head of Finance / Deputy Section 151 Officer • Finance Manager 	<ul style="list-style-type: none"> ▪ All Members (Mandatory)
Thu, 25 May 2023, 7:00 pm	Development Control Committee		
Licensing (Licensing & Regulatory Committee) (Basic Law & Procedure)			
Mon, 12 June 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ General Licensing (Basic Law & Procedure) ➤ Licensing Sub-Committee Hearings 	<ul style="list-style-type: none"> • Head of Law & Democracy / Monitoring Officer • Strategic Manager • Solicitor 	<ul style="list-style-type: none"> ▪ All Members of the Licensing and Regulatory Committee (Mandatory) ▪ Other Members (Optional)
Tue, 13 June 2023, 7:00 pm	Service Delivery Committee		
Thu, 15 June 2023, 6:30 pm	Licensing & Regulatory Committee		
Thu, 15 June 2023	*** Deadline to Return Completed Important Data Capture Forms ***		



MEMBERS' INDUCTION PROGRAMME (MAY/JUNE 2023)

Date/Time	Subject-Matter(s) (Non-Exhaustive)	Trainer(s)	Attendance
Social Media, Communications & PR etc.			
Mon, 19 June 2023, 6:30 pm	<ul style="list-style-type: none"> ➤ Communications & Public Relations ➤ Dealing with the Media ➤ Responsible Use of Social Media ➤ Members' Hub 	<ul style="list-style-type: none"> • Communications & Marketing Manager • Communications & Marketing Officer 	<ul style="list-style-type: none"> ▪ All Members (Mandatory)
Borough Tour			
Tue, 20 June 2023, TBC	<ul style="list-style-type: none"> ➤ Tour of the Borough, Leisure Centres, Brocks Hill County Park and Depot etc. 	<ul style="list-style-type: none"> • Chief Executive / Head of Paid Service • PA to the Chief Executive • Strategic Director 	<ul style="list-style-type: none"> ▪ All Members (Optional)
Major Incident Training			
Mon, 26 June 2023, 6:30pm	<ul style="list-style-type: none"> ➤ Major Incident Planning and Response 	<ul style="list-style-type: none"> • Resilience Officer (LLRP) • Safety & Resilience Officer 	<ul style="list-style-type: none"> ▪ All Members (Mandatory)
Tue, 27 June 2023, 7:00 pm	Policy, Finance & Development Committee		